



# Our Lady of the Lakes Parish



527 Bairdford Road, P.O. Box 149, Bairdford, PA 15006

Phone: 724-265-2070 Fax: 724-265-6316

## Funeral Information Worksheet

Funeral Directors are asked to complete and submit the following information – please type or print legibly.

This information **MUST** be received at the parish administrative office at least 48 hours prior to the date of any services.

Name of Deceased: \_\_\_\_\_ Age: \_\_\_\_\_

Date of Death: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date of Funeral: \_\_\_\_/\_\_\_\_/\_\_\_\_

Contact Person or  
Nearest Relative or  
Next-of-Kin Name: \_\_\_\_\_  
Relationship to Deceased: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Funeral Home: \_\_\_\_\_

Visitation Days / Times: \_\_\_\_\_

Disposition of Remains: ☐ casket ☐ cremains ☐ memorial (no remains)

Vigil Service at Funeral Home (if requested by family): Date: \_\_\_\_\_ Time: \_\_\_\_\_

Funeral Service: ☐ Blessing Service at Funeral Home Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Require Priest / Deacon? ☐ Yes ☐ No

☐ Graveside Service Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Require Priest / Deacon? ☐ Yes ☐ No

☐ Mass at St. Victor Church Date: \_\_\_\_\_ Time: \_\_\_\_\_

☐ Mass at Transfiguration Church Date: \_\_\_\_\_ Time: \_\_\_\_\_

Activity Building for post-funeral meal requested by family? \_\_\_\_\_ Yes \_\_\_\_\_ No

Cemetery or Mausoleum (for casket interment / entombment): \_\_\_\_\_

Cemetery or Columbarium (for cremains interment / inurnment): \_\_\_\_\_

### For Office Use Only

Recorded in: ☐ Sacramental Register ☐ Bulletin / Lector Sheet

☐ Vigil Service Requested (notify Rosary Society / Ladies of Charity) Date: \_\_\_\_\_ Time: \_\_\_\_\_

☐ Organist ☐ Resurrection Choir ☐ Activity Hall

Reader(s): \_\_\_\_\_

At Transfiguration: Please notify Bill Burdett, Mary Jo Mehal, Contenta Schoenman, Tom Jenkins, Joe Smagala

At St. Victor: Please notify Bill Burdett, Contenta Schoenman, Mary Jo Mehal, Joe Smagala, Mark Harby

For Music Ministry: Please notify Dawn Pawloski For Clergy: Please notify Fr. Jim Holland and Deacon Rick Sumrok